

TERMS OF REFERENCE/SCOPE OF

PROJECT IDEA DEVELOPMENT & INITIATION SUB-COMMITTEE (PIDIS)

- To identify knowledge gaps across Canada in the area of “Road Safety”, through on-going consultation with RSSC membership and other monitoring of world-wide industry research and development - with a special focus in support of the vision and objectives underlying the CRaSH initiative.
- To canvass RSSC membership and the RSSC’s Liaison Sub-committee to define potential interest in creating/promoting future project(s), for each knowledge gap.
- To develop (or champion the development of) an appropriate Project Scope & Objectives (as per the TAC template) and a corresponding Estimate of Consultant Costs, for each project created/promoted. Where practical/reasonable, consider potential joint sponsorship with other TAC Standing Committees, Task Forces, Sub-committees.
- To present all potential Projects to the RSSC for formal acceptance/agreement for forwarding to the Chief Engineers’ Council (CEC) for approval and funding consideration, etc.
- To support the RSSC Chair/Executive as required in the development of appropriate presentations to the CEC.
- To report semi-annually to the RSSC (at Spring Technical Meetings and Meetings at the TAC Fall Conference) on Projects under consideration/development.
- To assist Project Steering Committees, as required, at Project start-up/initiation.

SUB-COMMITTEE COMPOSITION

- Co-Chairs will lead the effort and will canvass additional members to join the sub-committee, and generate specific project ideas.
- The co-chairs will create a sustainable and strong structure for the sub-committee supported by the RSSC Executive, and will secure continuity through other volunteers when unable to continue their own role as co-chair of this sub-committee.
- Ideally, PIDIS will be comprised of a mix of public/private/academic & urban/rural representatives.

SUB-COMMITTEE MEETINGS

- It is anticipated that communication among PIDIS members will be on an on-going basis, and achieved primarily through e-mails and conference calls.
- Additional in-person meetings may be called at the discretion of the RSSC Chair/Executive and/or the PIDIS membership.