**Appendix B**

**Project Progress Report**

|  |  |  |
| --- | --- | --- |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Project Number | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Project Title | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Project Chairperson |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Project Submission Date | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Project Acceptance Date | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Project Progress Date |
| \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Project Report Number |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Estimated Completion Date |

|  |  |  |  |
| --- | --- | --- | --- |
| Project Status: % Completed | | | |
|  |  | **Last Report**  **%tage** | **This Report**  **%tage** |
| 1. | Project Study Group (Attached List) |  |  |
| 2. | Project Work Plan (Attached Summary) |  |  |
| 3. | Project research Study |  |  |
| 4. | Project Alternatives |  |  |
| 5. | Evaluation of Alternatives |  |  |
| 6. | Draft Report |  |  |
| 7. | Final Report |  |  |
| 8. | Impact Statement |  |  |
| 9. | Educational Materials |  |  |

**Progress Since Last Report:** *Attach a detailed description of the work completed since the last report*

**Comments:** *Attach a list of any items that need special attention by the TOMSC (Survey results, problems)*